



Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

April 19, 2022 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, April 19, 2022 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Connolly, McDonald & Bradshaw present. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Chris Bassett and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Bradshaw made a motion to adopt the order of agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT –

-Shari Dovale, spoke regarding a Special Meeting that was held in January where a contract was approved and the denial of the public records request

-Dan Rose, spoke regarding the change of the order of the agenda from Tuesday, April 12th, 2022 and public records request

-Asia Williams, spoke regarding public records request denial

-Kevin Moore, spoke regarding the Vrbeta lawsuit

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for April 12, 2022
- 2) Invoices Over \$5K: Sheriff, Road & Bridge
- 3) Plat for Approval: Glengary Point Lots File #MLD0019-22

Commissioner Connolly made a motion to approve the Consent Agenda as presented. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY22 Claims Batch #14 \$823,364.77 & Demands in Batch #14 \$505,251.54; **Totaling \$1,328,616.31**

Claims Batch #14	
General Fund	\$ 75,582.02
Road & Bridge	\$ 39,487.56
Airport	\$ 17,949.17
Elections	\$ 4,494.77
Drug Court	\$ 346.14
District Court	\$ 8,532.32

911 Fund	\$	9,923.63
Court Interlock	\$	767.50
Indigent and Charity	\$	950.00
Revaluation	\$	321.62
Solid Waste	\$	479,612.14
Tort	\$	17,916.11
Weeds	\$	328.32
Parks & Recreation	\$	685.70
Justice Fund	\$	109,347.83
Priest Lake Snowmobile	\$	201.74
Waterways	\$	713.89
Grants	\$	17,728.62
Auditors Trust	\$	38,475.69
Total	\$	823,364.77

Claims Batch #14		
Demands	\$	505,251.54

Commissioner Bradshaw made a motion to approve payment of the FY22 Claims and Demands in Batch #14 Totaling \$1,328,616.31. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY22 EMS Claims Batch #14 \$46,637.96 & Demands in Batch #14 \$5,229.61; **Totaling \$51,867.57**

EMS Claims Batch #14		
Ambulance District	\$	46,637.96

EMS Claims Batch #14		
Demands	\$	5,229.61

Commissioner Connolly made a motion to approve payment of the FY22 EMS Claims & Demands in Batch #14 Totaling \$51,867.57. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding General Fund Statutory Contingency to Weeds Revenue; **Resolution**

Commissioner Bradshaw made a motion to approve Resolution #2022-32 moving \$10,075.00 from the 2021 General Fund Statutory Reserve to the 2021 Weeds budget line 0027-5670 (Misc. Revenues). Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed.

RECREATION – Pete Hughes

- 1) Action Item: Discussion/Decision Regarding Garfield Bay Campground, Park Host Contract
Commissioner Bradshaw made a motion to approve the 2022 Garfield Bay Campground contract naming Donald Sam Coleman as the campground host for the 2022 season. Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Bonner Park West, Park Host Contract
Commissioner Connolly made a motion to approve the 2022 Bonner Park West contract naming Tom Houle as the Park Host for the 2022 season. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Jason Topp

1) Action Item: Discussion/Decision Regarding Request to Proceed, Buy-Back Option, Grader
Commissioner Bradshaw made a motion to approve the buyback option of \$205,000.00 for one motor grader from Pape Machinery, Inc that is to be replaced on October 3rd, 2022. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PLANNING – Milton Ollerton (Chad Chambers Presented)

1) Action Item: Discussion/Decision Regarding Family Division Road Waiver Request, File #FE0003-22
Commissioner Connolly made a motion to approve the applicant's request to deviate from the road standards set forth in the Bonner County Revised Code Appendix A, Title 12 for the family division, File #FE0003-22.
Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

PROSECUTOR – Louis Marshall (Bill Wilson Presented)

1) Action Item: Discussion/Decision Regarding Case Management Software, Karpel Solutions; \$96,975.00
Commissioner Bradshaw made a motion to table the contract with Karpel Solutions for case management software. Commissioner Connolly seconded the motion. All in favor. The motion passed.

SOLID WASTE – Bob Howard

1) Action Item: Discussion/Decision Regarding Re-Appointment of Two Members to the Solid Waste Advisory Committee; **Resolution**

Commissioner Connolly made a motion to approve Resolution #2022-33 to re-appoint David Gebhardt and Patrick Reinbold to the Solid Waste Advisory Committee. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Service Agreement, Excess Disposal
Commissioner Bradshaw made a motion to approve the County sign the agreement between Bonner County and Excess Disposal for invoicing and collecting the commercial disposal fees within the City of Priest River. Excess Disposal will remit to Bonner County these disposal fees and Bonner County will remit to Excess Disposal 3% of those fees. Commissioner Connolly seconded the motion. All in favor. The motion passed.

TREASURER – Cheryl Piehl

1) Action Item: Discussion/Decision Regarding Request for Petty Cash Funds, Noxious Weed Department
Commissioner Connolly made a motion to authorize the County Treasurer to transfer \$200.00 from the Treasurer's Account to the Noxious Weed Department's petty cash drawer. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

AIRPORT – Dave Schuck

1) Action Item: Discussion/Decision Regarding Priest River, Hanger Shelter Lease #8
Commissioner Bradshaw made a motion to enter into this lease for Shelter 8 at Priest River Airport and that the Chairman sign administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Priest River, Land Lease Lot #1
Commissioner Connolly made a motion to enter into this lease for Lot 1 at Priest River Airport and that the Chairman sign administratively. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding Priest River, Land Lease Lot #2
Commissioner Bradshaw made a motion to enter into this lease for Lot 2 at Priest River Airport and that the Chairman sign administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

4) Action Item: Discussion/Decision Regarding Priest River, Land Lease Lot #3

Commissioner Connolly made a motion to enter into this lease for Lot 3 at Priest River Airport and that the Chairman sign administratively. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

PUBLIC DEFENDER – Susie Jensen (Luke Hagelberg Presented)

- 1) Action Item: Discussion/Decision Regarding FY2023 Indigent Defense Financial Assistance Compliance Proposal and Application

Commissioner Bradshaw made a motion to approve the FY2023 Indigent Defense Financial Assistance Compliance Proposal and Application and sign the BOCC Signature page. Commissioner Connolly seconded the motion. All in favor. The motion passed.

EMS – Jeff Lindsey

- 1) Action Item: Discussion/Decision Regarding Approval of Purchase, Three Vehicles; **\$122,370.00**
Commissioner Connolly made a motion to approve the purchase of 3 Ford F150s for a total of \$122,370.00. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

HUMAN RESOURCES – Cindy Binkerd (Alissa Clark Presented)

- 1) Action Item: Discussion/Decision Regarding Request to Recruit, Three Positions
Commissioner Bradshaw made a motion to approve commencing with recruitment for the requested positions: Desk Top Support Tech I, Marine Boat Captain, Juvenile Detention Tech effective April 19, 2022. Commissioner Connolly seconded the motion. All in favor. The motion passed.

Meeting was recessed at 9:55 a.m.

Meeting was reconvened at 10:03 a.m.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources
Action Item: Discussion/Decision Regarding Hiring

At 10:03 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – aye. Commissioner Bradshaw – Aye. All in favor. The motion passed.

The meeting was reconvened at 10:12 a.m.

EXECUTIVE SESSION – Human Resources & Risk Management

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel
Action Item: Discussion/Decision Regarding Personnel

At 10:12 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – aye. Commissioner Bradshaw – Aye. All in favor. The motion passed.

The meeting was reconvened at 10:32 a.m.

Commissioner McDonald adjourned the meeting at 10:32 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of April 12, 2022 – April 18, 2022
Copies of the complete meeting minutes are available upon request.

On Wednesday, April 13, 2022 Tax Cancellations were held pursuant to Idaho Code §74-204 (2). The Following Files were Approved: OCS387200104A0A, RP0004400A0060A, RP0004400A0070A, RP0004400A0080A, RP0004400A0100A, RP0004400A0110A.

On Wednesday, April 13, 2022 Assistance was held pursuant to Idaho Code §74-204 (2).

On Tuesday, April 12, 2022 a USFS Update was held pursuant to Idaho Code §74-204 (2).

On Tuesday, April 12, 2022 a Planning Update was held pursuant to Idaho Code §74-204 (2).

On Wednesday, April 13, 2022 a Planning Hearing was held pursuant to Idaho Code §74-204 (2). Commissioner Connolly made a motion to approve this project, FILE ZC0003-22, requesting a zone change from Agricultural/Forestry-20 to Agricultural/ Forestry-10, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report (or as amended during the hearing) and direct planning staff to draft written findings and conclusions to reflect this motion, have Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Bradshaw made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands located in Section 29, Township 58 North, Range 1 West, Boise Meridian, Bonner County, Idaho from Agricultural/Forestry-20 to Agricultural/ Forestry-10, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Bradshaw made a motion to approve this project file MOD0005-21, requesting to remove the language from “Section 3: Improvements” which states that “Divisions of land within the rezone boundaries described herein shall developed with roadways meeting the ‘low volume private road’ standard set forth in Bonner County Revised Code, Title 12, Appendix A, Section 2.5A. Such roadways shall be paved” and “Whereas, the Board of County Commissioners did find that the zone change request ZC365-18 is in accordance with the Bonner County Comprehensive Plan; and have determined that future divisions of land within the rezone boundaries warrant paved surface low volume private roadways” from Ordinance No. 575 for Zone Change file ZC365-18, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report and direct planning staff to draft written findings and conclusions to reflect this motion, have the Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Connolly made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands located in Section 21, Township 54 North, 4 Range West, Boise Meridian, Bonner County, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Bradshaw made a motion to approve this project FILE MOD0010-21 requesting to modify the Conditional Use Permit for Spires Planned Unit Development to add note #4 to condition A-7 item C – “Setbacks” to file C892-07 to include the

following: “4.) Authorization to deviate further from these standards shall be approved by the Homeowners’ Association Board of Directors on a case-by-case basis”, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared, and testimony received at this hearing. I further move to adopt the following findings of fact and conclusions of law as written (or as amended) and direct planning staff to draft written findings and conclusions to reflect this motion, have the Chairman sign, and transmit to all interested parties. The action that could be taken to obtain the request to modify the Spires PUD conditional use permit is to complete the Conditions of Approval as adopted. This action does not result in a taking of private property. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Connolly made a motion to approve this project, FILE AM0001-22, requesting a comprehensive land use plan amendment from Ag/Forest Land to Rural Residential, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report and direct planning staff to draft written findings and conclusions to reflect this motion, have the Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Bradshaw made a motion to approve resolution #2022-31 amending the Bonner County Projected Land Use Map. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Bradshaw made a motion to approve this project, FILE ZC0002-22, requesting a zone change from Agricultural/Forestry-10 to Rural-5, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report and direct planning staff to draft written findings and conclusions to reflect this motion, have the Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Connolly made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands located in Section 32, Township 58 North, Range 1 West, Boise Meridian, Bonner County, Idaho from Agricultural/Forestry 10 to Rural 5, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the Ordinance. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed.


On Thursday, April 14, 2022 a Planning Administrative Appeal was held pursuant to Idaho Code §74-204 (2). Commissioner Connolly made a motion to uphold the administrative decision of the Bonner County Planning Department for the interpretation of BCRC 12-344, 12-802, and 12-806. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Bradshaw – Aye. Commissioner Connolly – Aye. The motion passed.

On Monday, April 18, 2022 a Road and Bridge Bid Opening was held pursuant to Idaho Code §74-204 (2).

On Monday, April 18, 2022 a Call to Budget held pursuant to Idaho Code §74-204 (2).

On Monday, April 18, 2022 an Executive Session was held pursuant to Idaho Code §74-204 (2) and § 74-206 (1) (F) Litigation.

ATTEST: Michael W. Rosedale



Dan McDonald, Chairman

Date

4/26/22

By



Deputy Clerk